

December 19, 2023

**BSE Limited**

The Corporate Relations Department,  
25<sup>th</sup> Floor, P J Towers, Dalal Street  
Fort, Mumbai – 400 001

**SCRIP CODE: 543261**

**SCRIP ID: BIRET**

**National Stock Exchange of India Limited**

The Corporate Relations Department  
Exchange Plaza, 5<sup>th</sup> Floor,  
Plot no. C/1, G Block  
Bandra-Kurla Complex, Bandra(E),  
Mumbai – 400 051

**SYMBOL: BIRET**

**Subject: Notice of Postal Ballot**

Dear Sir/Madam,

Pursuant to Regulations 23 of the Securities and Exchange Board of India (Real Estate Investment Trusts) Regulations, 2014, please find enclosed the copy of notice of Postal Ballot dated December 19, 2023 along with Explanatory Statement, seeking the approval of the unitholders of Brookfield India Real Estate Trust in respect of the following resolution:

1. To consider and approve the amendments to the Trust Deed and Investment Management Agreement

For more information, please visit the investor relations page of our website <https://www.brookfieldindiareit.in/>.

You are requested to take the above information on record.

Thanking You.

Yours Faithfully,

**For Brookprop Management Services Private Limited  
(as a manager of Brookfield India Real Estate Trust)**

**Saurabh Jain**

**Company Secretary and Compliance Officer**

**CC:** Axis Trustee Services Limited  
Axis House, Bombay Dyeing Mills Compound  
Pandurang Budhkar Marg, Worli,  
Mumbai 400 025, Maharashtra, India

**BROOKPROP MANAGEMENT SERVICES PRIVATE LIMITED (As Manager of Brookfield India Real Estate Trust)**

Registered Office: Godrej BKC, Office No.2, 4th Floor, Plot C-68, 3rd Avenue, G-Block, Bandra Kurla Complex, Mumbai – 400051

Correspondence Address: Candor TechSpace, IT/ITES SEZ, Tower 5A, Tikri, Sector 48, Gurugram

T: 0124-3821400; 022-45832450 E: reit.compliance@brookfield.com; reit.manager@brookfield.com

Website of Brookfield India Real Estate Trust: <https://www.brookfieldindiareit.in/> CIN: U74999MH2018FTC306865

**Brookfield**

India Real Estate Trust

**BROOKFIELD INDIA REAL ESTATE TRUST**

*(Registered in the Republic of India as an irrevocable trust under the Indian Trusts Act, 1882 and as a real estate investment trust under the Securities and Exchange Board of India (Real Estate Investment Trusts) Regulations, 2014, having registration number IN/REIT/20-21/0004)*

**Principal Place of Business:** Candor TechSpace IT/ ITES SEZ, Building 5A/10, Sector-48, Tikri (Near Subash Chowk), Gurugram 122 018, Haryana, India

**Compliance Officer:** Mr. Saurabh Jain

**Tel:** +91 124 3821400; **E-mail:** reit.compliance@brookfield.com; **Website:** brookfieldindiareit.in

**NOTICE OF POSTAL BALLOT**

**NOTICE IS HEREBY GIVEN THAT PURSUANT TO REGULATION 22(2) OF THE SECURITIES AND EXCHANGE BOARD OF INDIA (REAL ESTATE INVESTMENT TRUSTS) REGULATIONS, 2014, READ WITH CHAPTER 9 ON "MANNER OF CONDUCTING MEETINGS OF UNIT HOLDERS" OF THE MASTER CIRCULAR DATED JULY 6, 2023 BEARING REFERENCE NO. SEBI/HO/DDHS-POD/P/CIR/2023/116 ISSUED BY SEBI (INCLUDING ANY STATUTORY AMENDMENT(S), MODIFICATION(S), VARIATION(S) OR RE-ENACTMENT(S) THERETO, FOR THE TIME BEING IN FORCE, AND AS AMENDED, FROM TIME TO TIME), THE RESOLUTION BELOW IS PROPOSED FOR THE APPROVAL OF THE UNITHOLDERS ("UNITHOLDERS") OF BROOKFIELD INDIA REAL ESTATE TRUST ("BROOKFIELD INDIA REIT"), THROUGH POSTAL BALLOT BY WAY OF VOTING THROUGH ELECTRONIC MEANS:**

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**TO CONSIDER AND APPROVE THE AMENDMENTS TO THE TRUST DEED AND INVESTMENT MANAGEMENT AGREEMENT**

To consider and if thought fit, to pass the following resolution(s) by way of special majority (i.e., where the votes cast in favour of the resolution are required to be not less than one and a half times the votes cast against the resolution) in accordance with Regulation 22(6) of the Securities and Exchange Board of India (Real Estate Investment Trusts) Regulations, 2014, as amended:

**"RESOLVED THAT** pursuant to the provisions of the Securities and Exchange Board of India (Real Estate Investment Trusts) Regulations, 2014, as amended ("**REIT Regulations**"), read with the circular no. SEBI/HO/DDHS-PoD-2/P/CIR/2023/154 dated September 11, 2023 issued by Securities and Exchange Board of India (as amended "**SEBI Circular**") and in order to comply with the SEBI Circular and to permit unitholder(s) holding not less than 10% (ten percent) of the total outstanding units of Brookfield India Real Estate Trust ("**Brookfield India REIT**"), either individually or collectively, to nominate one director ("**Unitholder Nominee Director**") on the board of directors of the manager of the Brookfield India REIT, in the manner specified by the Securities and Exchange Board of India in the REIT Regulations read with the SEBI Circular, the approval of the Unitholders be and are hereby accorded to amend the trust deed dated July 17, 2020 executed between Brookprop Management Services Private Limited ("**Manager**"), BSREP India Office Holdings V Pte Ltd and Axis Trustee Services Limited ("**Trust Deed**") and the investment management agreement dated July 17, 2020

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executed between Axis Trustee Services Limited and the Manager (“**IMA**”) by incorporating the following clause(s):

## Amendments to the Trust Deed:

1. A new sub-Article 2.6(c), as set out below, shall be included in the Trust Deed after sub-Article 2.6(b):

*“Notwithstanding anything contained in Clauses 2.6(a) and 2.6(b) above, Unitholders holding , either individually or collectively, not less than 10% (ten percent) (or such other threshold that may be prescribed by SEBI from time to time or under Applicable Law), of the total outstanding units of the REIT shall have the right (but not an obligation) to nominate one director on the board of directors of the Manager in the manner and to the extent specified under the REIT Regulations.”*

2. The existing Article 11.5 is substituted in entirety, with the following, in the Trust Deed:

*“(i) No Unitholder shall enjoy superior voting or any other rights over other Unitholder;*

*(ii) Notwithstanding the above, the REIT may issue subordinate Units to the Sponsor and the Associates of the Sponsor, which shall carry only inferior voting or any other rights, compared to other Units;*

*(iii) Provided, however, any Unitholder holding, either individually or collectively, not less than 10% (ten percent) (or such other threshold that may be prescribed by SEBI from time to time or under Applicable Law) of the total outstanding units of the REIT, shall have the right (but not an obligation) to nominate a director on the board of directors of the Manager in the manner and to the extent specified under the REIT Regulations. The terms and conditions for the nomination and appointment of such director, as well as the vacation of office by such director, shall be as set out in (i) policies formulated in this regard, by the REIT and / or the Manager; and (ii) Applicable Law.”*

## Amendment to the IMA:

A new Clause 6.1(c), as set out below, shall be included in the IMA after Clause 6.1(b):

*“Any Unitholder holding, either individually or collectively, not less than 10% (ten percent) (or such other threshold that may be prescribed by SEBI from time to time or under Applicable Law) of the total outstanding units of the REIT, shall have the right (but not an obligation) to nominate one director (“**Unitholder Nominee Director**”) on the Board of Directors in the manner and to the extent specified under the REIT Regulations. The terms and conditions for the nomination and appointment of such Unitholder Nominee Director, as well as the vacation of office by such Unitholder Nominee Director, shall be as set out in (i) policies formulated in this regard, by the REIT and / or the Manager; and (ii) Applicable Law.”*

**“RESOLVED FURTHER THAT** any Director of Brookprop Management Services Private Limited (the manager of Brookfield India REIT) (“**Company**”), Mr. Alok Aggarwal – Chief Executive Officer, Mr. Sanjeev Kumar Sharma – Chief Financial Officer, Ms. Ruhi Goswami – Vice President, and General Counsel or Mr. Saurabh Jain – Company Secretary and Compliance Officer or any other person as may be authorized by them, be and are hereby severally authorised to sign, execute and deliver any and all other documents, papers, instruments, including any amendments, changes, variations, alterations, modifications thereto in the Trust Deed and/or IMA ,which includes appearing before the sub-registrar office for registration of Trust Deed w.r.t its amendments and to do or cause to be done any and all acts or things that may be necessary, appropriate and advisable in order to carry out the purposes and intent of the foregoing resolution.”

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# Brookfield

India Real Estate Trust

“RESOLVED FURTHER THAT a copy of the above resolution, certified to be true by any Director of the Company, Chief Executive Officer, Chief Financial Officer or the Compliance Officer and Company Secretary of the Company, be provided to the concerned authorities or such other persons as may be required.”

**For and on behalf of the Brookfield India Real Estate Trust,  
(acting through the Manager, Brookprop Management Services Private Limited)**

S/d

**Saurabh Jain**

**Company Secretary and Compliance officer**

**Date: December 19, 2023**

**Place: Gurugram**

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**ANNEXURE A: EXPLANATORY STATEMENT**

The Unitholders may note that pursuant to the provisions of the circular no. SEBI/HO/DDHS-PoD-2/P/CIR/2023/154 dated September 11, 2023 issued by Securities and Exchange Board of India (as amended "**SEBI Circular**"), read with the Securities and Exchange Board of India (Real Estate Investment Trusts) Regulations, 2014, as amended ("**REIT Regulations**"), unitholder(s) holding not less than ten percent of the total outstanding units of the Brookfield India Real Estate Trust ("**Brookfield India REIT**"), either individually or collectively, shall be entitled to nominate one director ("**Unitholder Nominee Director**") on the board of directors ("**Board**") of the manager of the Brookfield India REIT ("**Manager**"), in the manner as may be specified by SEBI.

Further, the Unitholders may note that with respect to the above SEBI Circular, the trust deed dated July 17, 2020 executed between the Manager, BSREP India Office Holdings V Pte Ltd and Axis Trustee Services Limited and the investment management agreement dated July 17, 2020 executed between Axis Trustee Services Limited and Manager, are mandatorily required to be amended within six months of the SEBI Circular i.e., on or before March 11, 2024 to incorporate the rights of the unitholders to nominate director on the board of the manager.

Pursuant to the SEBI Circular, a policy on appointment and evaluation of unitholder nominee directors ("**Policy**") has been formulated and adopted by the Manager at its Board meeting held on November 6, 2023, which lays down the framework and guidance for the appointment, removal and evaluation of Unitholder Nominee Directors on the Board of the Manager.

In accordance with the SEBI Circular, the Board of the Manager in its meeting held on November 6, 2023, has approved the amendments to the trust deed and investment management agreement and recommends passing of the resolution set forth in the accompanying notice for approval of the Unitholders, by way of special majority of the Unitholders (i.e., where the votes cast in favour of the resolution are required to be not less than one and a half times the votes cast against the resolution) in accordance with Regulation 22(6) of the REIT Regulations. None of the Manager's directors, key managerial personnel or their relatives are in anyway, concerned or interested financially or otherwise in the said resolution.

<b>TIMELINES FOR THE VOTING</b>	
<b>Cut-Off Date</b>	December 15, 2023
<b>Date and time of EM</b>	NA
<b>Venue of EM</b>	NA
<b>E-voting start time and date</b>	09:00 am IST, Thursday December 21, 2023,
<b>E-voting end time and date</b>	05:00 pm IST, Friday January 19, 2024

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*\*Meeting will be deemed to be held through postal ballot by way of voting through electronic means in accordance with Regulation 22(2) of the REIT Regulations read with Chapter 9 on "Manner of conducting meetings of unit holders" of the Master Circular dated July 6, 2023 bearing reference no. SEBI/HO/DDHS-PoD/P/CIR/2023/116 issued by SEBI, as applicable.*

**For and on behalf of the Brookfield India Real Estate Trust,  
(acting through the Manager, Brookprop Management Services Private Limited)**

S/d

**Saurabh Jain**

**Company Secretary and Compliance officer**

**Date: December 19, 2023**

**Place: Gurugram**

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## NOTES

1. The relevant explanatory statement pursuant to the provisions of Securities Exchange Board of India (Real Estate Investment Trusts), Regulations, 2014 setting out the material facts and reasons, in respect of the resolution included in this notice of postal ballot and such business proposed to be transacted, is annexed herewith as **Annexure A**.
2. Regulation 22(2) of the Securities Exchange Board of India (Real Estate Investment Trusts) Regulations, 2014 permits voting on any matter requiring approval of unitholders to be done through postal ballot. Accordingly, this postal ballot notice is being sent to the unitholders whose names appear on the register of beneficial owners as received from the National Securities Depository Limited (“**NSDL**”) and Central Depository Services (India) Limited (“**CDSL**”) as on December 15, 2023, (“**Cut-off Date**”). The physical copy of the notice of postal ballot along with postal ballot form and pre-paid business reply envelope is not being sent to the unitholders for this postal ballot, however a physical letter has been sent to all those unitholders whose email id is not available informing about the postal ballot notice and voting requirements. The communication of the assent or dissent of the unitholders would take place through the process of remote e-voting only.
3. Brookprop Management Services Private Limited (“**Manager**”), on behalf of Brookfield India REIT, is providing a facility to the unitholders to exercise their right to vote by electronic voting systems (“**Remote e-voting**”) on any or all of the items of business specified in the accompanying Notice of postal ballot during the following period:
  - a) Day, date and time of commencement of remote e-voting: Thursday, December 21, 2023 at 9:00 am.
  - b) Day, date and time of end of remote e-voting: Friday, January 19, 2024 at 5:00 pm
4. The Manager, on behalf of Brookfield India REIT, has engaged the services of Link Intime India Private Limited (“**Registrar and Transfer Agent**”) for the purpose of providing remote e-voting facility to the unitholders. The resolution, if assented, by the requisite majority through Postal Ballot, will be deemed to have been passed on the last date specified for voting i.e., January 19, 2024.
5. The detailed instructions and procedure on “remote e-voting” are enclosed in **Annexure B**.
6. Unitholders are requested to read the instructions printed in the Notice for Postal Ballot for exercising their vote. Unitholders can exercise their vote on any or all of the items of business specified herein.
7. Unitholders may note that in accordance with the circular no. SEBI/HO/CFD/CMD/CIR/P/2020/242 issued by SEBI dated December 9, 2020, only the unitholders whose email Ids, mobile number are updated with the depository would be able to cast their vote through remote e-voting facility. Unitholders whose email Ids, mobile number are not registered are therefore requested to update their email Id, mobile number with their depository in order to cast vote through remote e-voting facility or contact the registrar and transfer agent.
8. Relevant documents referred to in the accompanying notice of postal ballot, if any, are open for inspection by the Unitholders by mentioning the name, demat account number, e-mail id, mobile number to [reit.compliance@brookfield.com](mailto:reit.compliance@brookfield.com).

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9. During this period, only those Unitholders whose names are recorded in the Register of Beneficial Owners maintained by the depositories as on the Cut-off Date i.e., December 15, 2023, will be entitled to cast their votes by remote e-voting. Once the vote on a resolution is cast by the Unitholder, the Unitholder shall not be allowed to change it subsequently or cast vote again and such e-vote shall be treated as final. A person who is not a Unitholder as on the said Cut-off Date, will not be entitled to vote and should treat this notice of postal ballot, for information purpose only.
10. Unitholders are requested to address all correspondence, including distribution matters, on the email Id [reit.compliance@brookfield.com](mailto:reit.compliance@brookfield.com).
11. A copy of this notice of postal ballot is available on the website of Brookfield India REIT viz <https://www.brookfieldindiareit.in/investors>, and may also be accessed from the relevant section of the websites of the stock exchanges i.e. BSE Limited and National Stock Exchange of India Limited at [www.bseindia.com](http://www.bseindia.com) and [www.nseindia.com](http://www.nseindia.com), respectively. The notice of postal ballot is also available on the website of Link Intime India Private Limited at [instavote.linkintime.co.in](http://instavote.linkintime.co.in).
12. Unitholders who have not registered their mobile numbers, e-mail addresses so far are requested to register with their respective depository participants for receiving all communications including annual reports, half yearly reports, valuation reports, notices, circulars, etc. from the Manager, on behalf of Brookfield India REIT, electronically and also for the smooth remote e-voting process.

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## ANNEXURE B

### INSTRUCTIONS FOR REMOTE E-VOTING FOR INDIVIDUAL UNITHOLDERS. THE UNITHOLDERS MAY USE ANY ONE METHOD

As per the SEBI circular dated December 9, 2020, individual shareholders holding securities in demat mode can register directly with the depository or will have the option of accessing various ESP portals directly from their demat accounts.

#### I. Unitholders having CDSL as their Depository: To follow the below process

##### METHOD 1 – From Easi/Easiest

###### Users who have registered/ opted for Easi/Easiest

- i. The URL for users to login to Easi/Easiest are [https://web.cdslindia.com/myeasinew/home/login\\_](https://web.cdslindia.com/myeasinew/home/login_) or [www.cdslindia.com](http://www.cdslindia.com).
- ii. Click on New System Myeasi
- iii. Login with user id and password
- iv. After successful login, user will be able to see e-voting menu. The menu will have links of e-voting service providers i.e., LINKINTIME, for voting during the remote e-voting period
- v. Click on the LINKINTIME/Brookfield India REIT and you will be redirected to “InstaVote” website for casting your vote

OR

###### Users not registered for Easi/Easiest

- i. The option to register is available at <https://web.cdslindia.com/myeasinew/Registration/EasiRegistration>
- ii. Proceed with completing the required fields.
- iii. Post registration, user will be provided Login ID and password.
- iv. After successful login, user able to see e-voting menu.
- v. Click on the Link Intime/Brookfield India REIT to cast your vote.

##### METHOD 2 - By directly visiting the e-voting website of CDSL

- i. Visit URL: <https://www.cdslindia.com/>
- ii. Go to e-voting tab
- iii. Enter Demat Account Number and PAN No.
- iv. System will authenticate the user by sending OTP on registered Mobile and Email as recorded in Demat Account
- v. After successful authentication, user will be provided with Link Intime link for voting during the remote e-voting period

#### II. Unitholders having NSDL as their Depository: To follow the below process

##### METHOD 1 - If registered/ opted for NSDL IDeAS facility

###### Users who have registered for NSDL IDeAS facility:

- i. Visit URL: <https://eservices.nsd.com> and click on “Beneficial Owner” icon under “Login”.

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- ii. Enter user id and password. Post successful authentication, click on “Access to e-voting”
- iii. Click on Brookfield India REIT or “LINKINTIME” and you will be redirected to Link Intime website for casting the vote during the remote e-voting period.

**OR**

**User not registered for IDeAS facility:**

- i. To register, click on the link <https://eservices.nsdl.com> and select “Register Online for IDeAS Portal” or click on <https://eservices.nsdl.com/SecureWeb/IdeasDirectReg.jsp> “
- ii. Proceed with completing the required fields
- iii. Post registration, user will be provided Login ID and password.
- iv. After successful login, click on “Access to e-voting”.
- v. Click on Brookfield India REIT or Link Intime and you will be redirected to Link Intime website for casting the vote during the remote e-voting period.

**METHOD 2 - By directly visiting the e-voting website of NSDL**

- i. Visit URL: <https://www.evoting.nsdl.com/>
- ii. Click on the icon “Login” which is available under ‘Shareholder/Member’ section
- iii. Enter User ID (i.e., your sixteen-digit demat account number held with NSDL), Password/OTP and a Verification Code as shown on the screen
- iv. Post successful authentication, you will be re-directed to NSDL depository site wherein you can see e-voting page.
- v. Click on Brookfield India REIT or LINKINTIME name and you will be redirected to Link Intime website for casting your vote during the remote e-voting period.

**III. Login through Depository Participants:**

- i. Individual unitholders can also login using the login credentials of your demat account through your depository participant registered with NSDL/CDSL for e-voting facility.
- ii. After Successful login, unitholder will be able to see e-voting option.
- iii. Click on e-voting option, unitholder will be redirected to NSDL/CDSL Depository site after successful authentication, wherein you can see e-voting feature.
- iv. Click on Brookfield India REIT or LINKINTIME, unitholder will be redirected to Link Intime website for casting their vote during the remote e-voting period.

**HELPDESK FOR INDIVIDUAL UNITHOLDERS FACING TECHNICAL ISSUE**

**CDSL** - Write to CDSL at [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com) or contact at 1800 22 55 33

**NSDL** - Write to NSDL at [evoting@nsdl.co.in](mailto:evoting@nsdl.co.in) or call at toll free no.: 022 - 4886 7000 and 022 - 2499 7000

**Important note:** Unitholders who are unable to retrieve User ID/ Password are advised to use Forget User ID and Forget Password option available at depository/ depository participants website.

**INSTRUCTIONS FOR UNITHOLDERS FOR REMOTE E-VOTING FOR UNITHOLDERS OTHER THAN INDIVIDUAL UNITHOLDERS:**

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## STEP 1 – Registration

- i. Go to <https://instavote.linkintime.co.in>
- ii. Click on Sign up under “Corporate Body/ Custodian/Mutual Fund”
- iii. Fill up your entity details and submit the form.
- iv. A declaration form and organization ID is generated and sent to the Primary contact person email ID (which is filled at the time of sign up at S. No. 2 above). The said form is to be signed by the Authorised Signatory, Director, Company Secretary of the entity & stamped and sent to [insta.vote@linkintime.co.in](mailto:insta.vote@linkintime.co.in).
- v. Thereafter, Login credentials (User ID; Organisation ID; Password) will be sent to Primary contact person’s email ID.
- vi. While first login, entity will be directed to change the password and login process is completed.

## STEP 2 – Investor Mapping – Individual

- i. Go to <https://instavote.linkintime.co.in> and login with credentials as received in Step 1 above.
- ii. Click on “Investor Mapping” tab under the Menu Section
- iii. Map the Investor – Entity needs to provide the following details:
  - A. Entity’s demat details
    - Unitholders holding shares in NSDL demat account shall provide 8 Character DP ID followed by 8 Digit Client ID i.e., IN00000012345678
    - Unitholders holding shares in CDSL demat account shall provide 16 Digit Beneficiary ID.
  - B. Enter full name of the entity
  - C. Enter your 10 digit alpha-numeric PAN issued by Income Tax Department.
  - D. Attach Board resolution or Power of Attorney. File Name for the Board resolution/Power of Attorney shall be – DP ID and Client ID. Further, Custodians and Mutual Funds shall also upload specimen signature card.
- iv. Click on Submit button and investor will be mapped now.
- v. The same can be viewed under the “Report Section”.

## STEP 3 – Voting through remote e-voting

The corporate unitholder can vote by two methods, once remote e-voting is activated:

### METHOD 1 - VOTES ENTRY

- i. Login with credentials generated through registration in Step 1
- ii. Click on ‘Votes Entry’ tab under the Menu section.
- iii. Event No. will be available on the home page of Instavote before the start of remote evoting. Enter Event No. for which you want to cast vote;
- iv. Enter ‘16 digit Demat Account No.’ for which you want to cast vote.
- v. Refer the Resolution description and cast your vote by selecting your desired option 'Favour / Against' (If you wish to view the entire Resolution details, click on the '**View Resolution**' file link).
- vi. After selecting the desired option i.e., Favour / Against, click on 'Submit'.
- vii. A confirmation box will be displayed. If you wish to confirm your vote, click on 'Yes', else to change your vote, click on 'No' and accordingly modify your vote. (Once you cast your vote on the resolution, you will not be allowed to modify or change it subsequently).

### **BROOKPROP MANAGEMENT SERVICES PRIVATE LIMITED (As Manager of Brookfield India Real Estate Trust)**

Registered Office: Godrej BKC, Office No.2, 4th Floor, Plot C-68, 3rd Avenue, G-Block, Bandra Kurla Complex, Mumbai – 400051

Correspondence Address: Candor TechSpace, IT/ITES SEZ, Tower 5A, Tikri, Sector 48, Gurugram

T: 0124-3821400; 022-45832450 E: [reit.compliance@brookfield.com](mailto:reit.compliance@brookfield.com); [reit.manager@brookfield.com](mailto:reit.manager@brookfield.com)

Website of Brookfield India Real Estate Trust: <https://www.brookfieldindiareit.in/> CIN: U74999MH2018FTC306865

**OR**

**VOTES UPLOAD:**

Login with credentials.

- i. Alternatively, you will be able to see the notification for e-voting in inbox.
- ii. Select '**View**' icon for '**Brookfield India REIT / Event number**'. E-voting page will appear.
- iii. Download sample vote file from 'Download Sample Vote File' option; Cast your vote by selecting your desired option 'Favour / Against' in excel and upload the same under 'Upload Vote File' option.
- iv. Click on 'Submit'. 'Data uploaded successfully' message will be displayed. (Once you cast your vote on the resolution, you will not be allowed to modify or change it subsequently).

**Note:**

1. The non-individual unitholders will only able to view the units on the portal once remote e-voting is activated.
2. The non-individual unitholders who are already registered on the InstaVote platform, can login through their user ID and password.

**Helpdesk for institutional unitholders & e- voting service provider is LINKINTIME.**

In case **unitholders for other than individuals** have any queries regarding e-voting, they may refer the **Frequently Asked Questions ('FAQs')** and **InstaVote e-voting manual** available at <https://instavote.linkintime.co.in>, under **Help** section or send an email to [enotices@linkintime.co.in](mailto:enotices@linkintime.co.in) or contact on: - Tel: 022-4918 6000.

**GENERAL INSTRUCTIONS:**

- i) The Unitholders are provided with the facility to cast their vote remotely on the resolution set forth in this notice of postal ballot through remote e-voting platform provided by Link Intime India Private Limited.
- ii) The remote e-voting facility shall be available during the following period:
  - a) Day, date and time of commencement of remote- e voting: December 21, 2023 at 9:00 am.
  - b) Day, date and time of end of remote e-voting: January 19, 2024 at 5:00 pm.
- iii) The voting rights of the unitholders holding units, in respect of e-voting shall be reckoned in proportion to their units in the unit capital as on the Cut-off Date being December 15, 2023. A person who is not a unitholder as on the Cut-off Date should treat this Notice of Postal Ballot for information purposes only.
- iv) The remote e-voting will not be allowed beyond the aforesaid date and time and the e-voting module shall be disabled by Link Intime upon expiry of aforesaid period.

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- v) Details of person to be contacted for issues relating to e-voting (helpline): Mr. Ashish Updhyay - Associate – Technology Group, Link Intime India Private Limited, Unit:, C-101, 247 Park, LBS Marg, Vikhroli West, Mumbai – 400 083, +91 22 49186000 (Extn: 2711) and [enotices@linkintime.co.in](mailto:enotices@linkintime.co.in).
- v) The Board of Directors of Manager has appointed Mr. Maneesh Gupta (Membership No. F 4982 and C. P. No. 2945), a Company Secretary in Practice, as the scrutinizer (“**Scrutinizer**”) to scrutinize the e-voting process in a fair and transparent manner.
- vi) The non-individual unitholders who have not registered themselves on the Link Intime portal (e-service provider) for remote e-voting facility shall forward/email the copy of the board resolution/power of attorney to scrutinizer i.e., Mr. Maneesh Gupta to [guptamaneeshcs@gmail.com](mailto:guptamaneeshcs@gmail.com).
- vii) The Scrutinizer after scrutinizing the votes cast by remote e-voting will make a consolidated scrutinizer’s report and submit the same to the Chairperson of the Manager or to the Compliance Officer or a person authorized by him, who shall countersign the same. The result of the postal ballot will be declared by the person duly authorized by the Board of the Manager, in this regard, within two working days of conclusion of remote e-voting process i.e. on or before January 23, 2024.
- viii) The results declared along with the consolidated scrutinizer’s report shall be hosted on the website of the Brookfield India REIT i.e. <https://www.brookfieldindiareit.in/investors> and on the website of Link Intime India Private Limited i.e., <https://instavote.linkintime.co.in>. The results shall simultaneously be communicated to BSE Limited (BSE) and the National Stock Exchange of India Limited (NSE). The resolutions, if assented by requisite majority, shall be deemed to be passed at the principal place of business of the Brookfield India REIT, on the last date of remote e-voting i.e. January 19, 2024.
- ix) The Scrutinizer’s decision on the validity of the vote shall be final.

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**INFORMATION AT GLANCE**

<b>Particulars</b>	<b>Details</b>
Mode	Postal ballot
Cut-off date for e-voting	December 15, 2023
E-voting start time and date	9:00 am, Thursday, December 21, 2023
E-voting end time and date	5:00 pm, Friday, January 19, 2024
EVENT No.	230696
Date on which the resolution is deemed to be passed	January 19, 2024
Name, address and contact details of Registrar and Transfer Agent and e-voting service provider	Mr. Ashish Upadhyay Associate -Technology Group Link Intime India Pvt. Ltd C 101, 247 Park, L.B.S. Marg, Vikhroli (West), Mumbai - 400083 Email ID: <a href="mailto:enotices@linkintime.co.in">enotices@linkintime.co.in</a> Contact No. +91 22 49186000 (Extn: 2711)
Website of Brookfield India REIT and stock exchanges where notice along with the explanatory statement is available	A copy of this notice is available on the website of Brookfield India REIT viz <a href="https://www.brookfieldindiareit.in/investors">https://www.brookfieldindiareit.in/investors</a> , and may also be accessed from the relevant section of the websites of the stock exchanges i.e. BSE Limited and National Stock Exchange of India Limited at <a href="http://www.bseindia.com">www.bseindia.com</a> and <a href="http://www.nseindia.com">www.nseindia.com</a> , respectively. The Notice will also be available on the website of Link Intime India Private Limited at <a href="http://instavote.linkintime.co.in">instavote.linkintime.co.in</a> .

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